

**KIMBERLY MEADOWS HOA
REQUEST FOR ARCHITECTURAL APPROVAL**

HOMEOWNER NAME: _____
ADDRESS: _____
PHONE: _____
EMAIL ADDRESS: _____
DATE SUBMITTED: _____

**The Architectural Review Committee has 30 days to review your request.
Written approval must be obtained before starting any projects.**

TYPE OF MODIFICATION:
____ ADDITION ____ FENCE ____ EXTERIOR PAINTING ____ DECK/PATIO ____ OUTBUILDING
____ PORCH ____ OTHER (DESCRIBE): _____

IMPORTANT: PLEASE ATTACH A DETAILED DESCRIPTION OF IMPROVEMENTS/MODIFICATIONS, INCLUDING THE FOLLOWING INFORMATION, IF APPLICABLE:

- | | |
|---------------|----------------------------------|
| 1. Location | 6. Plans/Drawings/Photo/Brochure |
| 2. Size | 7. Roof Design |
| 3. Color | 8. Exterior Finish |
| 4. Material | 9. Dimensions |
| 5. Contractor | 10. Plat Map with Setbacks |

WHAT IS YOUR ESTIMATED START DATE?: _____
WHAT IS YOUR ESTIMATED COMPLETION DATE?: _____

THE COMMITTEE RESERVES THE RIGHT TO REQUEST MORE INFORMATION TO CLARIFY THE REQUEST. REQUESTS FOR MULTIPLE CHANGES SHOULD BE SUBMITTED SEPARATELY.

****NOTE: Homeowner is responsible to assure all municipal approvals are received and that all municipal and HOA Covenants & Restrictions are adhered to. Homeowner is responsible for any drainage areas affected by any modifications.**

ARCHITECTURAL COMMITTEE RESPONSE FORM

Date Received: _____

Complete Information Received: ___ Yes ___ No

If No, Additional Information Required: _____

Date Notified Homeowner need additional information: _____

Date Received Complete Information: _____

Date: _____

Approved: _____ Approved with Revisions: _____ Not Approved: _____ Revisions Required:

Reasons for Denial:

ARC Representative (1): _____

ARC Representative (2): _____

ARC Representative (3)**: _____

Notification to homeowner forwarded on: _____ by _____

**Note: Only two signatures are required for approval. Approval is property of the homeowner and is not appurtenant to the property. Approvals cannot be assigned to new owners, who must reapply if the same project is pursued..